



MINUTES
Joint Operating Committee Regular Meeting
Tuesday, April 4, 2023

1. Call to order

The meeting was called to order by President Schaap at 7:02pm at Steel Center.

1.1. Flag Salute

1.2. Roll Call

Baldwin-Whitehall
Bethel Park
Clairton
Duquesne
Elizabeth Forward
South Allegheny
South Park
Steel Valley
West Jefferson Hills
West Mifflin Area
Brentwood

Mr. Pete Giglione
Mrs. Gail Hoppe
Mr. Roger Tachoir
Mrs. Calvina Harris - ZOOM
Mr. Travis Stoffer
Mrs. Lauren DiBeneditto
Mr. Wayne Perry
Mrs. Cara Karstetter - ABSENT
Mrs. Suzanne Downer
Mrs. Debra Kostelnik
Mr. David Schaap

The President declared a quorum.

Others Present:

Dr. Randal Lutz, Superintendent of Record
Jocelyn Kramer, Weiss Burkardt Kramer
Timothy Fabrizi, Mon Valley School Asst. Principal
Melissa Wood, Baldwin-Whitehall alternate
Katie Clouston, Student

Steel Center Staff:

Kevin Rice, Executive Director
Patrice Allison, Asst. Business Manager
David Hall, Supervisor of Building and Grounds
Robin White, Assistant Director/Principal
Scott Kane, Assistant Principal
Tricia Cousino, Board Secretary
Jay Cherep, Technology Specialist

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on April 3, 2023. The meeting is open to the public to attend in-person.

3. President Remarks

Mr. Schaap asked for a moment of silence for Shawn Negley Jr., 12th grade Baldwin-Whitehall student in the Carpentry program who recently passed away.

An executive session was held prior to tonight's meeting for purposes of discussing personnel and legal matters.

4. Student Representatives – SkillsUSA

SkillsUSA President, Katie Clouston gave the following updates:

- Preparation is winding down for the SKillsUSA State Competition that will be held April 12-14, 2023 in Hershey, PA.
- The Quiz Bowl Team is studying current events from the handbook.

5. Presentations – NONE

6. Minutes

6.1. A motion was made by Mrs. Kostelnik, seconded by Mr. Perry, carried by an aye vote to approve the minutes from March 7, 2023.

7. Financial ACTION ITEMS

A motion was made by Mr. Tachoir, seconded by Mrs. DiBeneditto, carried by a roll call vote of 10-0 to approve the Finance items 7.1 to 7.4 as presented.

7.1. Treasurer's Report ending February 28, 2023

7.2. Bills to Be Approved

7.2.1 General Fund Check Register – March 2023

7.2.2 General Fund Contracted Services to be Ratified – Over \$1,000 (Included in Check Register listing)

7.2.3 General Fund Purchase Orders to be Ratified —Over \$1,000 – Future Payments

7.2.4 Administrative Fund Check Register – March 2023

7.2.5 Administrative Fund Checks to Approve – Future Payments

7.3 Ratify Student Activity Report for February 2023

7.4 Renovation Fund Treasurer’s Report Ending February 28, 2023

8. Administrative ACTION ITEMS

A motion was made by Mrs. Hoppe, seconded by Mr. Perry, carried by a roll call vote of 10-0 to approve the Operations items 8.1.1 to 8.1.4 as presented.

8.1 Operations

8.1.1 Allegheny Connect RWAN Resolution

- Ratified the resolution authorizing Steel Center for CTE to join the regional wide area network (“RWAN”) known as Allegheny Connect and execute the Service Order and E-rate Letter of Agency.

8.1.2 Occupational Advisory Committee Members 2022-2023

- Approved **Casey Cook, Phlebotomy Instructor at CCAC**, to serve on the Medical Professions program OAC for 2022-2023.

8.1.3 Donation

- Accepted the donation of two tile saws from **Buck Bateman** valued at **\$450**.

8.1.4 Folder Inserter Machine

- Approved the purchase of a folder inserter machine from **Quadient** at an approximate cost of **\$5,147**.

A motion was made by Mr. Perry, seconded by Mrs. Hoppe, carried by a roll call vote of 10-0 to approve the Personnel and Conferences, Seminars & Competitions items 8.2.1 to 8.3.1 as presented.

8.2 Personnel

8.2.1 Instructional Aide

- Ratified the hiring of **Nathan Horrell** as a 10-Month Instructional Aide, contingent upon Steel Center’s receipt of required clearances prior to the first day of employment, at a probationary rate of **\$15.00** per hour for the remainder of the 2022-2023 school year and moving to Step 1 for the 2023-2024 school year with a salary of **\$23,335.56** plus benefits as stated in the Classified Employee Contract.

8.2.2 Employee Resignation

- Accepted the resignation of employee **Ramon Milligan** (long-term substitute Computer Technology teacher), subject to a reservation of rights, effective February 8, 2023.

8.3 Conferences, Seminars & Competitions

8.3.1 Technical School Education Day

- Approved **Maikhil Poindexter**, HA – West Mifflin SD, to accompany **the pre-approved staff and students** to the State Capitol in Harrisburg, PA for Technical School Education Day on April 25, 2023, at an additional approximate cost of **\$200**.

9. Facilities ACTION ITEMS - NONE

10. Architect's Report – NONE

11. Superintendent of Record Report – NONE

Dr. Lutz had to leave the meeting at the beginning due to personal reasons.

12. Solicitor's Report – NONE

13. Information Items

13.1. JOC Brief

Mr. Rice provided the following updates:

- Renovation: Bid advertising will be April 26, May 3, and May 10, 2023, with bid awards being at the June 6, 2023 JOC meeting.
- Pittsburgh Pirates CTE Signing Day is April 26, 2023 at PNC Park. Five students from each of the Career and Technical Education schools along with Pittsburgh Public schools will be honored.
- Three staff and six students will be in Harrisburg, PA for Technical School Education Day on April 25, 2023, meeting with legislators and Lieutenant Governor Austin Davis.
- The Steel Center Job Fair is April 12 & 13, 2023.

14. Other Business – NONE

15. Visitor Comments – NONE

16. Adjournment

There being no further business, a motion was made by Mrs. Hoppe, seconded by Mr. Perry, carried by an aye vote to adjourn the meeting at 7:14pm.

NEXT MEETING: Tuesday, May 2, 2023

Respectfully submitted,

Tricia Cousino

Tricia Cousino, Board Secretary